

Signs & Signals Technician

Public Works Department

Under general supervision of the Public Works Services Supervisor to maintain and repair traffic signals; install and maintain all regulatory, warning, construction and guide signs in accordance with the Manual on Uniform Traffic Control Devices, MUTCD. Duties involve a large number of tasks and duties, which require following detailed standard procedures which are of a technical nature. Standardized guidelines are generally available but are not always applicable to the work and may require judgment in interpreting or adopting guidelines to fit the specific situation. Incumbent may recommend changes in the guidelines when needed. Diagnoses signal failure and initiates corrective action; performs preventive maintenance on traffic signal hardware; replaces devices such as switch packs, lightning arresters, cabinet fans, controllers, etc. Repairs and replaces field wiring, broken back-plates, burned-out lamps and lenses. Saws out failed vehicle detector loops; repairs, reseals, and replaces loop wires. Programs or modifies signal timing plans. Uses computer to implement signal software. Installs, paints, and repairs all regulatory signs used by the Town; fabricates custom signs. Drives aerial lift truck and other Town vehicles. Sets up barricades, traffic cones, and warning signs weighing up to 100 pounds along streets for traffic control. Completes daily reports on all field activities, dispatched calls, work orders, daily service requests and provides information for cost analysis reports. Identifies and reports visibility obstructions that pose traffic hazards. Maintains inventory of signs, poles, hardware, barricades, etc., and completes purchase requisitions. Inspects installation of signs and markings installed by others, including measuring lanes and overseeing sight layout and traffic control plans. Interprets street blueprints, city maps, and sign and marking plans.

Hours: Monday-Friday, 8:00 am-5:00 pm

Starting Salary: \$18.23/hour

Town of Addison
Human Resources Department
16801 Westgrove Drive
P.O. Box 9010
Addison, Texas 75001-9010
Phone: (972) 450-2817
Fax: (972) 450-2835
www.addisontx.gov

Minimum Requirements

All positions require a clear background, clear pre-employment physical and drug screen, valid Texas driver's license and safe driving record.

- Two years directly related work experience including computer experience.
- Valid Commercial Driver's License.
- High school diploma or equivalent
- Ability to read and interpret blue prints, regulations, ordinances, and various sign and traffic specification manuals.
- Ability to drive and operate various pieces of equipment skillfully and safely
- Basic understanding of signal systems operations, electric circuits, and electronics.
- Knowledge of basic hand tools, light power tools, and electronic test equipment and maintenance.
- Ability to establish and maintain harmonious working relationships with fellow employees and to deal tactfully and pleasantly with others
- Must obtain International Municipal Signal Association (IMSA) Level I Certification in signs and markings and Level I certification Traffic Signal Technician within one year of employment in this position

**Position Posted:
February 14, 2011**

Open Until Filled

For more information, call Human Resources at (972) 450-2817.

APPLICATION REQUIRED FOR CONSIDERATION

Application available at www.addisontx.gov.

Addison Service Center



Benefits

Insurance

- Fully-paid Health & Dental Insurance for employee from date of hire
- Partial payment of premiums for family Health & Dental Insurance
- Choice of HMO or PPO
- Life Insurance paid by the Town, 2X annual salary
- Short-term and Long-term Disability provided by the Town

Tuition Reimbursement

Eligible for tuition reimbursement after trial period.

Holidays

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|--------------------|-----------------------------|
| * New Year's Day | * Memorial Day |
| * Independence Day | * Labor Day |
| * Thanksgiving Day | * Friday after Thanksgiving |
| * Christmas Eve | * Christmas Day |
| * Your Birthday | (Police & Fire by Policy) |

Vacation & Sick Leave

Accrued, prorated vacation and sick leave for each complete payroll period.

Retirement (TMRS)

Instead of Social Security the Town participates in the Texas Municipal Retirement System - 7% employee contribution with 14% Town contribution at retirement. Fully vested after 5 years.

Deferred Compensation

457 Plan with Town contribution after trial period.

Other benefits include:

Professional Memberships, Addison Athletic Club Membership, Longevity Pay, Employee Assistance Program, and many more.

The Town of Addison is accessible to persons with disabilities. Please call at least 48 hours in advance if you need assistance. The Town of Addison is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in employment or the provision of services.